

Lu Verne Community School District

PO Box 69
Lu Verne, Iowa 50560
7/7/2017

**SERVING THE COMMUNITIES OF
CORWITH, WESLEY AND LU VERNE**
Telephone: 515-882-3357, Fax: 515-882-3417

Jon Hueser, Supt./Principal
Tom Fey, Asst. Admin

REGISTRATION

Registration at Lu Verne for students in grades PK-6 will be on
Thursday, July 27th from 1:00 pm - 6:00 pm.

Registration fees for the 2017-2018 school years are as follows:

K-6 \$35.00

There is NO Charge for Preschool

Registration for PK-6 Students that will be attending the CWL Elementary in Lu Verne this fall are asked to fill out the Parent Contact Information Sheet that is enclosed in this mailing. We understand that it is a lot of paperwork to fill out, but it is very important to us that we have the most updated information on file in case of emergencies. We would also encourage you to fill out the free and reduced lunch application. If you feel you may qualify please fill out the form and bring with you to registration. If you have children in both the CWL Elementary in Lu Verne and children that attend in Algona, you do not have to fill out an application at each school. If you have already turned in an application in Algona just bring us a copy, likewise if you are turning in your application in Lu Verne we will make a copy for you to take to Algona.

Registration for 7-12 Students that are living in the Lu Verne District and attending **Algona** in the fall please contact the Algona School at 515-295-7207 and they can assist you in the process of getting your child/children registered.

WELLNESS POLICY

As required by the Iowa Department of Education, the district has adopted a new Wellness Policy. Part of this policy encourages community comments in providing a positive, safe, and health-promoting learning environment. Therefore, the Superintendent invites suggestions or comments concerning the development, implementation, and improvement of the school wellness policy. As such, interested persons are encouraged to contact the Superintendent.

SCHOOL LUNCH/BREAKFAST

CWL Elementary will be using the JMC Lunch Program. Account information can be accessed through the school's website. A notice will be sent home with your child when more lunches and breakfasts need to be purchased. These may be purchased in any denomination. Prices for this school year are:

LUNCHES

K-6 students \$2.75 individually or \$55.00 for 20 days
K-6 extra milk is \$.35 individually or \$7.00 for 20 milks
Adults \$3.75 per meal or \$75.00 for 20 days

BREAKFASTS

K-6 students \$1.50 individually or \$30.00 for 20 days
Adults \$1.50 individually or \$30.00 for 20 days

MEAL CHARGES

In accordance with state and federal law, the Lu Verne CSD adopts the following policy to ensure school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day, prevent the overt identification of students with insufficient funds to pay for school meals, and maintain the financial integrity of the nonprofit school nutrition program.

Payment of Meals:

Students have use of a meal account. Families may add money to student account by paying at school. Students who qualify for free meals shall never be denied a reimbursable meal, even if they have accrued a negative balance from previous purchases. Students with outstanding meal charge debt shall be allowed to purchase a meal if the student pays for the meal when it is received. The school district provides an alternate meal that meets federal and state requirements to students who have charged the maximum allowance to the student account and cannot pay out of

pocket for a meal. (If a student's breakfast or lunch account is negative for **more than 30 days the student will be fed a sack lunch until the balance is positive**).

Employees may use a charge account for meals.

Negative Account Balances

The school district will make reasonable efforts to notify families when meal account balances are low. Additionally, the school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. The school district will coordinate communications with families to resolve the matter of unpaid charges. Negative balances will be turned over to the superintendent or superintendent's designee for collection. Options may include: collection agencies, small claims court, or any other legal method permitted by law.

REGISTRATION FEE WAIVER APPLICATION

We will again be offering a Standard Registration Fee Waiver Application. If you qualify for free meals, the Family Investment Program, Supplemental Security Income, Transportation Assistance under open enrollment, or Foster Care, you will qualify for a full waiver. If you qualify for reduced priced meals you will qualify for a partial waiver.

SEPARATE CHECKS for registration and school lunches are **REQUIRED!!**

NOTICE: There will be a \$20 service charge for all returned checks.

BUSSING

The administration again wishes to urge parent cooperation in supporting the school in an effort to provide safe transportation for our students. **After registration on July 27th** we will be establishing bus route times and pickups, so if you know of any new students in the area please let the school know. As soon as we have bussing information we will get it out to you as quickly as possible.

SCHOOL TIME

The first day of school for students in grades 7-12 will be on Wednesday, August 23rd in Algona. We will have K-6 Conferences at the CWL Elementary Building on the 23rd from 11:00 am – 7:00 pm. At this time we are not sure if Preschool will be holding conferences that evening or not, but will get that information to you as soon as we have it. Classes for the CWL Elementary will begin on Thursday, August 24th at 8:20 am and dismiss at 3:35 pm.

This year once again preschool will be meeting in the afternoons. Preschool class will run from 12:30 p.m. – 3:35 p.m. and there will be **NO LUNCH** served. The small bus will be picking up students or you may also drop them off at the school. Students will be riding the regular route buses home unless you will be picking them up. The first day of **Preschool will be August 31st**.

BACK TO SCHOOL CONFERENCES

Back to School Conferences will be held on Wednesday, August 23rd from 11:00 a.m. – 7:00 p.m. We once again will be using the "My Conference" sign up online. To sign up your child/children for conferences go to the website www.myconferencetime.com and click on "parents find my school". Click on your schools name and you will see a list of all of teacher's names that will be holding conferences that evening. Click on that teacher's name and you will find 15 minute time slots to sign up. Remember if you have more than one child, you need to sign up for a different time for their conference. Only one conference at a time please! If you do not have internet access or access to a computer to sign up, please call the school at 515-882-3357 and we can assist you. **The website will be available for you to sign up after August 1st**.

SCHOOL SUPPLIES

This year once again the CWL Elementary will be supplying most of the school supplies your child may need. There are still a few things that we will be asking parents/guardians to provide. Below is a list of those supplies.

PRESCHOOL

- * Large Back Pack (Not Small)
- * Extra Set of Clothing
- * Paint Shirt
- * Headphones (Not Earbuds)
- * Dixie Cups 5 oz. Size
- * 100 % Juice (2 Bottles per Month) *NO FRUIT BLEND*
- * Pair of Gym Shoes to Leave At School

KINDERGARTEN

- *Book Bag
- *Pair of Gym Shoes to Leave at School (Prefer shoes that don't tie unless they can tie their own shoes.)
- * Headphones are optional (NO EAR BUDS PLEASE) ~ I do have some extra classroom headphones that kids can use for the year (will NOT share), so your purchase of headphones is optional.
- *1-2 boxes of Kleenex
- *Many parents leave an extra set of old clothes at school in case there is a spill or accident. I keep these in a tub and return them at the end of the year. It is surprising how helpful this can be.
- * I also ask parents to provide 2 sets of snacks for the class at a time. This usually turns out to be about once a month. I will explain this more at back to school conferences.

FIRST GRADE/SECOND GRADE

- *Three boxes of large zip lock baggies
- *Three boxes of sandwich zip lock baggies
- *Two bottles of hand sanitizer
- *Three boxes of Kleenex
- *Headphones with straight jacks NO EARBUDS
- *Pair of Gym Shoes to leave at school

THIRD GRADE/FOURTH GRADE

- *Pair of Gym Shoes to leave at school
- *Headphones
- *Book Bags
- *Three Boxes of Kleenex
- *Disinfectant Wipes

FIFTH GRADE

- *Pair of Gym Shoes to leave at school – NO CLOTHES as the students will not be changing for PE.
- *Headphones with a straight connector plug
- *Book Bags
- *Three Boxes of Kleenex
- **Students may keep deodorant in their locker for use after PE**

SIXTH GRADE

- * Pair of Gym Shoes to leave at school
- * One box of 24 crayons
- * One pair of pointed scissors
- * One accordion folder
- * One Box of Quart Size Freezer Bags
- * One pair over the ear Headphones.

NOTICE OF NONDISCRIMINATION:

The Lu Vere Community School District offers career and technical programs in the following areas of study:

All areas of study in CTE take place in Algona CSD

It is the policy of the Lu Verne Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs), in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact Tom Fey, 405 Hanna Avenue, Lu Verne, Iowa , (515) – 882-3357, tfey@luverne.k12.ia.us.

LEGAL NOTICES

Each school year we are required to give “official notice” to school district patrons.

ANNUAL OF NON-DISCRIMINATION – It is the policy of the Lu Verne Community School District that every student will have equal educational opportunities regardless of race, color, creed, sex, national origin, marital status, or handicap. It is also the policy of this school district that the curriculum content and instructional materials utilized reflect cultural and racial diversity present in the United States and the variety of careers, roles, and life styles open to women as well as men in our society. Inquiries regarding compliance with nondiscrimination policies and practices may be directed to Mr. Tom Fey, Asst. Admin., or to the Director of the Office of Civil Rights, Washington, D.C.

ASBESTOS NOTICE – Our school buildings contain friable and non-friable asbestos containing building materials. The district has developed a written Asbestos Management Plan that indicates location, condition and response act to minimize exposure of asbestos to the building occupants. Our Management Plan is in operation. Federal, State and Local Inspections were conducted this past spring and appropriate records are maintained. This plan is available for inspection by anyone in the office of the Principal/Superintendent.

STUDENT RECORDS – An accurate record shall be maintained for all students attending the Lu Verne Community School District. Records of all students are reasonably accessible to the students, or to the parents of the student. Student records shall remain confidential. Records are of three types: permanent, cumulative and tentative. Each serves a particular place. Parents have the right to examine records and have a hearing on anything in the record that is inaccurate, misleading, or inappropriate. Procedure for completing this is found in the Board Policy which may be inspected at any time.

The following information may be released to the public in regard to any individual student of the school district as necessity or desirability arises. Name, address, telephone listing and place of birth, major field of study, participating in officially recognized activities and sports, weight and height or members of athletic teams, dates of attendance, degrees and awards received, the most recent previous school or institution attended by the student and other similar information. Any student, parent, or guardian not wanting the information released to the public must make objection in writing to the principal or other persons in charge of the school in which the student is attending. It is necessary to renew this objection at the beginning of each school year.

1111 (h) (6) PARENTS RIGHT TO KNOW – All teachers in this school are highly qualified. Parents of children being taught for four or more consecutive weeks by a teacher who is not highly qualified would be notified as required by law.

LU VERNE SCHOOL OPEN ENROLLMENT NOTICE – Parents/guardians considering the use of the Open Enrollment Option to enroll their child/children in another public school district in the state of Iowa should be aware of the following dates:

March 1, 2017 – Last date for regular open enrollment requests for the 2017-18 school year.

September 1, 2017 – Last date for open enrollment requests for entering kindergarten students and those students falling under the “good cause” definition for the 2017-18 school year.

Parents and Guardians of open enrolled students whose income falls below the federal poverty guidelines are eligible for transportation assistance. This may be in the form of actual transportation or in the form of a cash stipend. For further details, contact the school office.

SEXUAL HARASSMENT AND CHILD ABUSE INVESTIGATORS

School Boards are directed to annually publish the names and telephone numbers of the designated investigator and alternate investigator in the event of sexual harassment or abuse of students by school employees.

The Lu Verne School Board has named Jon Hueser (515-882-3357), and Kossuth County Sheriff’s Office (515-295-3514) as Sexual Harassment Officers. Tom Fey was named as Level I child abuse investigator. Kossuth County Sheriff’s office was named as Level II child abuse investigators.

The Lu Verne School Board also named Tom Fey as Equity Coordinator and Jon Hueser as 504/ADA Coordinator. (515-882-3357)

HOMELESS INFORMATION FOR PARENTS

If your family lives in any of the following situations:

- In a shelter, motel, vehicle, or campground
- On the street
- In an abandoned building, trailer, or other inadequate accommodations, or
- Doubled up with friends or relatives because you cannot find or afford housing

Then, your preschool-aged and school-aged children have certain rights or protections under the McKinney-Vento Homeless Education Assistance Act. Your Local Homeless Liaison is Courtney Fannon and she can be reached by calling (515-882-3357) or by email at cfannon@cwl-csd.org. Your State Coordinator is Sandra Johnson and can be reached at the Iowa Department of Education by calling (515-281-3965) or by email at sandra.johnson.iowa.gov. If you need further assistance, call the National Center for Homeless Education at the toll free HelpLine number (1-800-308-2145)

It is the policy of the Lu Verne Community School District not to illegally discriminate on the basis of age (for employment), race, creed, national origin, color, marital status (for programs), sexual orientation, religion, gender/sex, socio-economic status (for programs), gender identity or physical/mental disability in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact the district's Equity

Coordinator, Tom Fey, Asst Admin, 405 Hanna Ave, Lu Verne, IA 50560, 515-882-3357, tfey@luverne.k12.ia.us